

CCTV Privacy Notice

This notice explains how CCTV at the Scottish Rowing Centre uses your personal information and the rights you have. It is referenced on the CCTV signage displayed where cameras operate.

Who we are

Scottish Rowing, a company limited by guarantee registered in Scotland (SC357505), Scottish Rowing Centre, 366 Hamilton Road, Motherwell ML1 3ED, is the sole controller of CCTV images recorded on our system. Contact: dp@scottish-rowing.org.uk or 01698 250206.

What we record and why

- CCTV records images of people within camera view inside the Scottish Rowing Centre
- We use it, relying on our legitimate interests, for: the security of everyone using the Centre; preventing and detecting crime; and providing evidence for investigations and legal proceedings. You have the right to object - contact us using the details above
- Cameras are sited to monitor these purposes only - there is no CCTV in the changing areas or toilets, no audio recording, and the system is not used to monitor staff performance. It may be reviewed where a specific incident or accident occurs

Who sees it and how long we keep it

- Recordings are viewed only by authorised staff, and shared only with our CCTV maintenance provider, Police Scotland and other law enforcement or statutory bodies where required, and our insurers or advisers in connection with an incident or claim
- Recordings are kept for approximately 6 weeks and then overwritten. Footage relevant to an incident, investigation or legal proceedings is retained until the matter (including any appeal) concludes, then deleted
- The system and stored footage are held securely with restricted access

Your rights

You can request access to footage of yourself (a subject access request - tell us the date, time and location so we can find it), request erasure or restriction in certain circumstances, and object to processing. Contact dp@scottish-rowing.org.uk; we respond within one month. If you are dissatisfied, you can complain to the Information Commissioner's Office at ico.org.uk. When providing footage that includes other people, we may blur or redact their images.