



SCOTTISH ROWING BOARD MEETING

Zoom call 6.30pm – 8th February 2023

Board Attendees	Initial
Matt Taylor	MT
Sam Winton	SW
Dot Roberts	DR
Alistair Neill	AN
Neil MacIver	NM
Chris Woods	CW

In attendance		
Amanda Cobb	AC	Scottish Rowing
Lee Boucher	LB	Scottish Rowing
Mark Senter	MS	Scottish Rowing
Carol Ann Ellis	CAE	Scottish Rowing
Charlotte MacBeath	CM	sportscotland

Item	Topic
1.	Welcome and apologies MT welcomed everyone to the meeting. John Gill sent apologies.
2.	Declaration and Conflicts of Interest None
3.	Minutes of Previous Meeting Approved by the Board.
4.	Finance Update 4.1 Q3 Management Accounts Paper as circulated. AC gave a brief overview of the paper. Areas to highlight were:



- The Indoor Championships was cancelled due to low entries. The Schools Indoor Championships went ahead as planned and was a success.
- One performance boat remains unsold from the disposal and replacement plan set out in April, however they are hopeful that it will sell before the year end and the proceeds have been included in the capital and expenditure forecast.
- The new SRC facilities manager, Gillian Stewart, is doing a great job with an increase in activity at the centre and training camps booked in for 2023.
- The water management system for the rowing tank is proving to be expensive with a number of component failures and leaks. Currently waiting on the control unit for the turbine coming back from being repaired.
- SRC building maintenance costs have been high due to a backlog of work but are now starting to settle down.
- Increased energy costs due to higher usage with more people in the building for longer periods of time and the water management system for the tank now running.

AN suggested looking into the feasibility of installing solar panels on the centre roof to help lower energy costs. NM advised that Scottish Ballet researched this and the results showed that it would take over 20 years to pay off. NM confirmed that he would pass on their findings to AC.

NM highlighted that it might be helpful to identify any funded income that would be payable back should it not be used for its intended purpose.

Approved by the Board

4.2 High Level Budget (2023-24)

Paper as circulated.

AC gave a brief overview of the paper. Areas to highlight were:

- Budget assumes an open indoor event will be run at a net cost of no more than £2k and the staff team are still working on what this event might look like.
- The SRC facility operative, Jason Johnstone, has resigned and the funding for his post is non transferrable. An allowance for a small part time/casual leisure attendant post has been included in the staffing budget for next year.
- An increased budget has been assumed for system costs for Playwaze. AC advised that, in order to get clubs on board with running all events through the membership system, they will require an enhanced service to ensure any transitional issues are addressed quickly.
- There has been a reasonably sized budget set for ongoing maintenance at SRC. AC advised that they are working towards a more balance budget for the centre which now looks to be achievable with bookings starting to come in.



	<p>MT thanked AC for her informative report.</p> <p>4.3 Events/Activities Budget</p> <p>AC queried if the Board would rather have a detailed breakdown of the Spring Regatta and Scottish Championships budget as they currently only have sight of the net cost.</p> <p>MT suggested that AC and NM discuss offline to decide what would be best going forward.</p>
5.	<p>Weighing Athletes Guidance</p> <p>Paper as circulated.</p> <p>The Board raised various concerns regarding the policy. After a detailed discussion they agreed that they require to have guidance in place in order to protect athletes and to ensure weighing is only carried out where necessary for the sport and done in a respectful, supportive environment that considers the wellbeing and privacy of the athlete.</p> <p>It was agreed that the policy would be viewed as a work in progress and a working group formed to review the policy and address the issues raised.</p>
6.	<p>Governance and Risk Committee Terms of Reference</p> <p>Paper as circulated.</p> <p>Proposal that a governance and risk committee be formed in accordance with the terms of reference.</p> <p>Approved by the Board.</p>
7.	<p>Governance Items</p> <p>7.1 Equality</p> <p>No report.</p> <p>7.2 Safeguarding Update</p> <p>MS circulated a paper updating the Board on three ongoing cases and the results of the club annual Wellbeing and Protection Returns.</p>



	<p>There was a discussion around some Strathclyde Park Rowing Club issues raised in the report. AN advised that the club committee were due to hold a meeting and The Child Wellbeing and Protection Policy was already on the agenda and he would raise the other issues mentioned in the report.</p> <p>7.3 Anti-Doping</p> <p>No report.</p> <p>LB advised the Board that the advertisement to set up an Anti-Doping Advisory Group has now been signed off and they are hoping for it to go out in the next few days.</p> <p>7.4 Membership Renewals and Reports</p> <p>No paper circulated.</p> <p>CAE advised the Board that there were a number of club returns and affiliation fees outstanding despite sending multiple reminders and some being outstanding since October 2022.</p> <p>The Board agreed that, as the returns are a condition of membership, the clubs in question should be contacted to inform them of suspension of racing until they are received. They also highlighted that quicker action should be taken in future.</p> <p>AC advised that she would email the clubs.</p>
8.	<p>Operational Updates</p> <p>8.1 COO Update</p> <p>Paper as circulated.</p> <p>AC gave a brief overview of the paper. Areas to highlight were:</p> <ul style="list-style-type: none">• The lease assignment paperwork for the rowing centre has now been received from NLC which will allow AC to tidy up the fixed asset and deferred grant income on the SR balance sheet.• The outcome of AC and LB's presentation to sportscotland will be communicated back after their Board meeting on 21st February.• There were no applications received for the Board Safeguarding vacancy. AC advised that they require someone on the Board to be named as the contact for this role.• MS is exploring the possibility of working collaboratively with British Rowing on a shared case management and reporting system for safeguarding (Globocol).



	<p>8.2 Performance Update</p> <p>Paper as circulated.</p> <p>LB advised the Board that British Rowing are now winding down the Scottish Start programme, which will include the Scotland Start Centre based at Strathclyde Park. Tom Young will finish up on 31st March and is currently exploring his options. LB presented a funding proposal to sportscotland that will hopefully create some additional coaching opportunities within SR and they should know the decision by the end of February. CM confirmed that she would feedback the outcome as soon as possible.</p> <p>MT thanked LB and AC for their hard work on the proposal to sportscotland.</p> <p>8.3 Development Update</p> <p>Paper as circulated.</p> <p>MS provided the Board with the following updates:</p> <ul style="list-style-type: none"> • South Ayrshire Council have now received approval to build steps to access the River Ayr and they should be built by August 2023. • Firhill Youth Project has now secured funding from Glasgow Communities Fund for the next three years. This funding, which is £96k over 3 years, will allow the recruitment of a full time coach/project co-ordinator for 3 years. <p>MT thanked Mark for all of his hard work and asked him to pass on congratulations to everyone involved.</p> <p>8.4 Pathways and Membership Update</p> <p>Paper as circulated.</p> <p>SW asked how the Rowers for Change Programme was progressing and MS confirmed that they have been meeting weekly and are making good progress. He advised that he and Andy Barton would present a summary at the next Board meeting.</p>
<p>9.</p>	<p>Matters Arising</p> <p>No matters arising.</p> <p>See actions list.</p>
<p>10.</p>	<p>AOB</p>



Board Planning Day

The Board agreed to have a planning day at the end of the year around November time.

SW advised the Board that he has won an LGBTQ trailblazer award from a well know magazine and it will be published on Friday. MT congratulated SW.

LB advised the Board that they are hoping to set up a boat naming presentation at Spring Regatta and encouraged some of the Board to attend. The names suggested were Jim Aitken, Dame Katherine Grainger, Mike Morrice and Ailie Ord.

AN advised that he attended Bob Neill's funeral on behalf of SR and it was well attended.

AC also highlighted Fiona Rennie's New Year honours recognition and how nice it was to see the warm reactions through social media.

MT requested that thanks to be passed on to the staff team for all their hard work.