



**SCOTTISH ROWING BOARD MEETING**  
Zoom call 6.30pm – 10<sup>th</sup> February 2021

Board Attendees	Initial
Martin Claxton	MC
Caroline Parker	CP
John Gill	JG
Dot Roberts	DR
Alistair Neill	AN
Elizabeth Mitchell	EM
Sam Winton	SW
Matt Taylor	MT

In attendance		
Amanda Cobb	AC	Scottish Rowing
Mark Senter	MS	Scottish Rowing
Carol Ann Ellis	CAE	Scottish Rowing
Lindsay MacKenzie	LM	<b>sportscotland</b>

Item	Topic
1.	<b>Welcome and apologies</b>  LB sent apologies to the meeting.  MC welcomed everyone and advised that Mark Barry sadly passed away. Everyone took a moment of recognition and MC expressed commiserations and condolences to Mark's family.
2.	<b>Declaration and Conflicts of Interest</b>  None
3	<b>Minutes of Previous Meeting</b>  Minutes of previous meeting approved subject to a few minor changes.



<b>4.</b>	<p><b>Equality</b></p> <p><b>4.1. Equality</b></p> <p>MT advised the Board that, after a few more meetings, the Strategy Group have realised that the Rowers for Change programme has evolved into a bigger piece of work and they need to re-evaluate timelines. They now intend to carry out a staggered launch of the four pillars.</p> <p>MS advised that Erin Wyness presented the programme to the Development Team who have now created a working group to sit behind and support the Strategy Group.</p> <p>MC agreed that this was sensible to allow everyone involved the right support and to help ensure that the programme is manageable once launched.</p>
<b>5.</b>	<p><b>Finance Report</b></p> <p><b>5.1 Q3 Management Accounts</b></p> <p>Paper previously circulated.</p> <p>AC highlighted that there were two main areas of analysis:</p> <ul style="list-style-type: none"><li>• <u>Cashflow</u> AC informed the Board that once the <b>sportscotland</b> investment funds are re-allocated, the unrestricted reserves should hopefully be the same at the end of the year as they were at the beginning.</li><li>• <u>Reprofiling</u> AC talked the Board through each area of reprofiling. MC queried how much of a drop there has been in membership and AC advised that there would normally be an income of £40k from membership fees which is now down to £13k. She highlighted that the monthly figures have been slightly ahead to what was predicted and she intends to contact the membership to thank them for their support during COVID-19.</li></ul> <p>The Board and LM confirmed that they were happy with the report.</p> <p><b>5.2 Tank Update</b></p> <p>AC advised that, due to the re-profiling, £7k has been freed up from the performance budget. She proposed that this be put towards repairing the filtration and dosing system in the tank to hopefully bring it back into working order.</p>



	<p>MC requested that SOC/AC submit a proposal paper to the Board and AN agreed to project manage the work.</p>
<p><b>6.</b></p>	<p><b>2021-22 Planning and Budget</b>  Paper previously circulated to the Board proposing priorities for the final year of the current strategic cycle.</p> <p>Areas highlighted were:</p> <ul style="list-style-type: none"> <li>• Beneficial to have online training for umpires and should continue to push this.</li> <li>• The ROC are in the process of putting together a proposal which will hopefully allow some form of competition.</li> <li>• Keeping a balance between what clubs want to run and how SR drive.</li> <li>• AC advised that, from discussions with clubs, it has been clear that volunteers are already under pressure keeping club activity running and it would most likely be their preference for SR to take the lead on any events. She also expressed the need to be more hands on in providing COVID guidance for events</li> <li>• MC stressed that there is currently an opportunity to change mindsets and a focus on more recreational activity in clubs.</li> <li>• Review of membership and racing license categories – possibility of reconsidering coaching license and re-branding the non competitive membership.</li> <li>• Suggestion to host a rowing festival further down the line to re-introduce the rowing community.</li> </ul> <p>From the discussions, AC confirmed that she would be taking away the following items for planning:</p> <ul style="list-style-type: none"> <li>• Membership types</li> <li>• Umpire development</li> <li>• Linking Action plan to narrative</li> <li>• Recreational – how to package for clubs</li> <li>• Ensuring we capitalise on the opportunity for change</li> </ul>
<p><b>7.</b></p>	<p><b>COO Update</b></p> <p>AC presented slides to the Board and advised that North Lanarkshire Council’s insistence on managing safety for all activity at Strathclyde Park is causing a barrier for rowing activity. She proposed escalating this as a specific issue with either NLC or <b>sportscotland</b>.</p> <p>It was highlighted that they would be limited in what they can push due to NLC owning the facility and that this level of control is consistent throughout all NLC venues.</p>



	<p>AC confirmed that she will continue working with them on these issues.</p> <p>The Board confirmed that they were happy with the proposed strategic planning process and timeline.</p>
<b>8.</b>	<p><b>Performance Update</b></p> <p>Paper previously circulated.</p> <p>AC advised that she discussed BR's reluctance to host rowing events at Strathclyde Park with Andy Parkinson, who was in agreement that the park should be more utilised. He relayed this message at a sub event meeting and there has been a commitment to look at a longer term plan for bringing BR events to the park.</p> <p>MC advised that there should be a decision on the Tokyo 2021-22 Olympics in March and it is likely that it will go ahead with a restricted audience.</p> <p>DR advised that India have volunteered to host the Commonwealth Regatta and she will keep the Board updated on any progress.</p>
<b>9.</b>	<p><b>Development Update – Membership Data Summary</b></p> <p>Paper previously circulated.</p> <p>MS talked the Board through the membership data and advised that, although the figures are down, they have not dropped as significantly as expected.</p> <p>CP queried if it would be possible to separate the senior university figures from all other seniors and also put the membership data into graph form which MS confirmed he would do and forward to the Board.</p> <p>MC thanked MS for the summary and provided BR's membership figures to allow everyone to put the data into perspective and see that they are not alone in the drop in figures.</p>
<b>10.</b>	<p><b>Matters Arising</b></p> <p>AC advised that she is in the process of drafting a paper for the Board outlining the wider issues regarding the GBRT produce resources and this should hopefully be ready for the next meeting.</p>



<b>11.</b>	<b>AOB</b> <b>11.1 Race Control Committee Report</b> Paper previously submitted proposing the shift of the full 2020-21 calendar to the nearest equivalent dates in 2021-22.  The Board were happy with the proposal.  For minuting purposes, MS highlighted that he provided a preliminary safeguarding report update to the Board prior to the Board meeting starting.
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