



## Summary of Liability Cover

Insured	Scottish Rowing Limited
Policy Number	RTT254826/RSACL006251 and JW793312
Cover Provided By	Royal & Sun Alliance Insurance plc (RSA) & Zurich Insurance Plc
Period of Cover:	1 <sup>st</sup> April 2013 to 31 <sup>st</sup> March 2014
Retroactive Date:	01/04/2012 (subject to earliest date of continuous Scottish Rowing Membership)

**Activities:** National Governing body for rowing in Scotland, recognised and approved activities include any training or competition activity recognised and approved by Scottish Rowing including personal, recreational training, competitive rowing including travel to/from the activity. Declared activities are split into sliding and/or fixed seat rowing and/or indoor dry rowing, training and competition, Strathclyde Park Regatta and the Scottish Championships.

This policy does **NOT** cover any affiliated Scottish Rowing Clubs own organised and run regattas and/or Processional Races and/or Head Races.

**Who is entitled to Indemnity** Scottish Rowing Ltd, Scottish Rowing Centre Ltd, Scottish Rowing Councils, including employees, officers and officials, committees, committee members and volunteers, Scottish Rowing individually registered members, (including officials), volunteers whether members or not, coach educators (coach to coach) coaches who are individually registered members of Scottish Rowing Ltd.

## CIVIL LIABILITY INSURANCE

### Cover

This covers legal liability for damages and legal costs arising out of Third Party loss, injury or damage, in connection with the activities described above and notified to the RSA within the period noted above.

Cover includes public liability, professional indemnity, liability for damage to leased and rented premises, member to member liability, indemnity to principals and liability arising out of goods sold or supplied including refreshments. The cover is written on a claims made wording, which means that the cover will respond when the claim is made, not when the incident occurred. All incidents that may give rise to a claim in the future should be notified to RSA through Perkins Slade Ltd., at the time of incident.

**Limit of indemnity** £10,000,000 any one event  
£10,000,000 any one period of cover for Products / Pollution / Directors & Officers

### **Principal Exclusions**

Liability arising out of:

- 1 Criminal Acts
- 2 The ownership, possession or use of any mechanically propelled vehicle, aircraft, hovercraft or water-borne craft
- 3 Product Guarantee or recall, repair or replacement
- 4 In connection with damage to any data
- 5 Medical malpractice
- 6 Damage to own property
- 7 Abuse in respect of the individual accused or alleged to have committed abuse or have permitted abuse
- 8 Incidents prior to joining Scottish Rowing Ltd
- 9 Incidents and/or claims known to you but not reported to insurers
- 10 Tour operators liability or any liability arising from The Package Travel, Package Holidays and Package Tours Regulations 1992

Restricted cover applies in respect of legal actions brought in a court of Law within the USA or Canada

### **IN THE EVENT OF A CLAIM:**

You must report every claim and any incident that is likely to give rise to a claim in the future. Incident Notification Guidelines are attached to this document to assist you. Please contact Perkins Slade Ltd on 0121 698 8040 and complete the necessary report/claim form as soon as possible to avoid prejudicing your claim.

**Do not admit liability; do not make an offer or promise to pay.**

### **INCIDENT NOTIFICATION GUIDELINES**

It is important that all incidents that may give rise to a claim are reported to us as soon as possible after the event. This will enable Insurers to carry out investigations at an early stage whilst information relating to the claim remains fresh in the mind. This will also ensure that you are complying fully with your policy terms and conditions.

In order to achieve this, we ask that you notify us immediately of any incident that involves:-

- A fatal accident
- An injury involving either referral to or actual hospital treatment
- Any allegations of libel/slander
- Any allegations of Professional Negligence i.e. arising out of tuition, coaching or advice given
- Any investigation under any child protection legislation
- Any circumstance involving damage to third party property

An injury is defined as:-

- Any head injury that requires medical treatment (Doctor or Hospital)
- Any fracture other than to fingers, thumbs or toes
- Any amputation, dislocation of the shoulder, hip, knee or spine
- Loss of sight (whether temporary or permanent)
- Any injury resulting from electric shock or burn, leading to unconsciousness or requiring resuscitation or admittance to hospital for more than 24 hours
- Any other injury leading to hypothermia, heat induced illness or to unconsciousness which requires resuscitation or admittance to hospital for more than 24 hours
- Loss of consciousness caused by asphyxia or by exposure to a harmful substance or biological agent

Please note the above list is not exhaustive and if you are unsure as to whether an incident should be reported, then please do not hesitate to contact Perkins Slade Claims Department for further advice.

**We would remind you that in NO circumstances should you admit liability or agree to pay for any damage caused as this may prejudice the position of Insurers and COULD result in the withdrawal of any indemnity.**

Finally, please note that this is a Liability Policy where Insurers decide if negligence attaches to you. Therefore any payments you make to any third parties will not necessarily be reimbursed.

## **INCIDENT RECORDING GUIDELINES**

We would recommend that a designated person within your organisation is made responsible to record any reportable accident. Records must be kept for at least 3 years. Names and addresses of any possible witnesses should also be recorded.

Current legislation does not specify the format of an accident register but the Accident Book B1 510 obtainable from HMSO is frequently used and is approved by the Information Commissioner for D&A Compliance.

The register must contain the following information relating to all reportable accidents or dangerous occurrences:

- Date and time of accident
- As regards a person at work – full name; occupation; nature of injury; age

This document is intended as a summary only, a full copy of the cover wordings are available on request from Perkins Slade Ltd  
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Royal Sun Alliance (no 93792) is registered at St Marks Court, Chart Way, Horsham, West Sussex, RH12 1XL  
Zurich Insurance Company (13460), Zurich House, Ballbridge Park, Dublin 4, Ireland  
Perkins Slade, Royal Sun Alliance are authorised and regulated by the Financial Services Authority. A Unitax Broker.

- Place where accident occurred
- A brief description of the circumstances
- Method by which the event was reported.

## **REPORTING INCIDENT TO HEALTH & SAFETY EXECUTIVE**

You may also have obligations under the RIDDOR 95 regulations to report incidents to the HSE.

For further information and to obtain a copy of the “RIDDOR explained” leaflet log onto the HSE website [www.hse.gov.uk](http://www.hse.gov.uk)