

Scottish Rowing
Job Description:

Community Project Coach

Role Title:	Community Project Coach
Responsible to:	RDM
Where (Location):	Glasgow
Time commitment:	To be confirmed
Role description:	<p>In accordance with Scottish Rowing's <i>Code of Conduct for Coaches</i>, to assist in planning, delivering and evaluating youth rowing programmes.</p> <p>Community is at the heart of everything we do. Here at <i>Scottish Rowing</i>, one of our key aims is to make rowing available and accessible to the communities in which we operate. The Community Project Coach role is an important as you'll be representing Scottish Rowing as a driving force in community relations.</p> <p>This is an interesting role that will use your passion for rowing, as well as your people skills and creativity. The main objective of the role is to coach, interact and engage with the community to encourage and increase participation in rowing, sport and physical activity. You'll be dealing with a range of young people, all from a diverse range of backgrounds and cultures, so you'll need to have excellent communication skills to be able to relate to each type of person. You'll work closely with the Henley Stewards Charitable Trust Coach. You'll also be expected to measure and optimise your methods to maintain a high level of experience for the participants.</p> <p>Ideally, you'll have a Level 2 coaching qualification and be able to demonstrate your experience with most of all of the following: working with a local authorities; sports clubs and/or community organisations; coaching and teaching. Although working as part of a wider team, you'll be expected to work independently and manage your own workload.</p>
Main tasks:	<p>To coordinate with the Henley Steward Trust Coach to deliver high quality sporting activities for children and young people as part of our community projects.</p> <p>To undertake the necessary planning for each activity session to ensure the programme demonstrates progression throughout, linked to the principles of long-term athlete development (LTAD).</p>

	<p>To recruit the appropriate staffing and volunteers to deliver a high standard of session experience, including persons for safety and practical roles.</p> <p>To deliver coaching sessions that are participant-centred, structured, progressive, fun and of high quality to people of all ages.</p> <p>To continually monitor and evaluate all sessions, activities and programmes.</p> <p>To adapt sessions to cater for different ranges of ability.</p> <p>To undertake administrative tasks associated with the post, including planning sessions, taking registers, consent forms, contacting schools and collecting key performance indicators (KPIs).</p> <p>To take control of their own coaching timetable by booking in sessions with our partners clubs. Communicating bookings and/or any alterations with appropriate club personnel.</p> <p>To provide appropriate mentoring, further support, guidance and advice to other coaches, teachers, sports leaders and volunteers.</p> <p>To be a positive role model at all times.</p> <p>To ensure all equipment associated with the coaching programme is correctly set up, maintained, stored and returned on completion of the coaching programme.</p> <p>To build relationships with local partners such as schools, clubs etc and liaise with them to ensure they remain happy with the coaching service provided.</p> <p>To take responsibility for their own continuing personal development (CPD) and attend relevant training courses to improve their coaching delivery.</p> <p>To be familiar and comply with Scottish Rowing health and safety regulations and to undertake activity/venue risk assessments prior to all sessions, and record and report incidents/accidents/hazards.</p> <p>To adhere to the sports coach UK <i>Code of Practice for Sports Coaches</i>.</p>
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	<p>To respect the rights of all participants and ensure that their well-being and safety are considered at all times.</p> <p>To work in a flexible way and undertake any other duties not specifically covered in the job description, when assigned by their line manager.</p>
Required skills, qualities and experience	<p>Leadership skills Strong interpersonal skills; Self-motivating; Effective communicator; Adaptive of change; An understanding of personal responsibility; An understanding and commitment to equal opportunities in sport.</p>
Training and support available:	<p>Scottish Rowing are committed to providing CPD. We expect Community Project Coaches to attend appropriate training when it becomes available to enhance personal knowledge, skills and experience.</p>
Any other Requirements	<p>This role is subject to an enhance PVG.</p>
Recruitment process:	<p>An interview with RDM.</p>